

The Village of Phoenix Library District Monthly Meeting Minutes – 3/30/16

Meeting Call to Order: 6:04PM

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; M. Mahaffey; G. Dudley; L. Loggins; J. Buckner –

Absence: Trustee: L. Loggins; Trustee M. Mahaffey

Moment of Silence:

Lead by Trustee E. Proctor Harris

Reading of previous meeting minutes:

Motion to approve last meeting's minutes: Trustee E. Proctor-Harris – 2nd motioned – Trustee G. Dudley

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; G. Dudley; J. Buckner –

Minutes approved.

Correspondence:

Mary King (Village residence) mailed a correspondence to the Library acknowledging the exemplary job done on the Library's Newsletter. She notated how well it was written and delivered to the community.

Library Director's report:

Library Director's report was reviewed.

Motion to approve the Director's report: Trustee J. Buckner – 2nd motioned

– Trustee P. Harris

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; G. Dudley; J. Buckner –

Report approved.

Friends of the Library:

No meeting held.

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Finance Report: Treasurer and Finance Secretary:

| Balance: \$ 31,436.70 | | as of 2/29/2016 |
|---|-----------------|-----------------|
| Due to additional Deposits - Balance as of 3/29/16: \$34,671.89 | | |
| Expenses: | Amount: | Comments |
| Stamps | \$19.60 | |
| AT&T | \$75.21 | |
| Supplies | \$92.07 | |
| IL Library Fee | \$50.00 | |
| | | |
| Total: | \$236.88 | |

Rails - Outstanding billing for patron outstanding fees are under review by the finance secretary. An update will be given to the board at the next Library board meeting.

Motion to approve the financial report and payment of expenses: Trustee E. Proctor-Harris –;
2nd motioned – Trustee J. Buckner

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; G. Dudley; J Buckner–

Motion Passed

Old Business:

-Mr. Gibson – Donation of books will be presented to the Library. Trustee E. Proctor-Harris will updated the Library Board with a presentation date.

-Technology Classes – Dates and pending; during the next Board meeting an update will be available.

New Business:

-Public Library Survey completed

-Ethic statements are due to be completed by May 1, 2016

Newsletter –

Next Newsletter release will be the Summer/Fall issue.

Meeting adjourned: 7:01PM

- Next meeting : April 23, 2016

Final Roll Call – Trustees E. Proctor-Harris; G. Dudley; L. Wells; P. Harris; J Buckner – All approved