

The Village of Phoenix Library District Monthly Meeting Notes – 12/14/2017

Meeting Called to Order:

6:35PM

Roll Call: Trustee Dudley – Present: Trustee Loggins – Present: Trustee Proctor-Harris – Present: Trustee T. Harper – Present: Trustee M. Mahaffey – Present: Trustee P. Harris – Present: Trustee L. Wells – Present (late)

Moment of Silence:

Trustee Proctor-Harris

Reading of previous meeting minutes:

Motion to approve previous minutes – Trustee G. Dudley

Second Motion to approve previous minutes – Trustee E. Loggins

Roll Call: Trustee G. Dudley: Trustee E. Loggins: Trustee E. Proctor-Harris: Trustee T. Harper: Trustee M. Mahaffey: Trustee L. Wells: Trustee P. Harris

- All Voted Yes

Minutes for meeting dated November 18, 2017 approved.

Correspondence:

The Senior Dinner is Saturday December 16, 2017 and a request for the Board of Trustees to volunteer their time has been requested. The dinner will be held at the Multi-Propose Center in Phoenix IL at 11:00AM.

Library Director's Report:

The Board of Trustees was presented a document to approve for Sexual Harassment. The Board of Trustees reviewed the document and suggested modifications. The updated document will be reviewed and at the next special meeting it will be presented to the Board of Trustees for approval.

Motion to have a special meeting to review documents which are requiring approval prior to the next scheduled Board of Trustee meeting – Trustee Proctor-Harris

Second motion – Trustee T. Harper

Roll Call: Trustee G. Dudley: Trustee E. Loggins: Trustee E. Proctor-Harris: Trustee T. Harper: Trustee M. Mahaffey: Trustee L. Wells: Trustee P. Harris

Friends of the Library:

There was no meeting held during this period

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Finance Report: Treasurer and Finance Secretary:

Balance : \$11,493.45		As of: 11-30-2017
At & T	\$187.34	November and December 2017
Total	\$187.34	

Motion to approve disbursement to pay bill – Trustee E. Loggins
Second motion – E. Proctor-Harris

Roll Call: Trustee G. Dudley: Trustee E. Loggins: Trustee E. Proctor-Harris: Trustee T. Harper:
Trustee M. Mahaffey: Trustee L. Wells: Trustee P. Harris

Outstanding Business:

There was no Outstanding Business for this period

Old Business:

There was no Outstanding Business for this period

New Business:

The Village of Phoenix Public Library partnered with Easter Seal obtain an employee to work at the library

The Library is considering a crocheting class for the 1st or 2nd Q 2018. Additional information will be shared at a later date.

The fiscal year July 1, 2017 to June 30, 2018 Levey was reviewed and approved by the Board of Trustees

Motion to approve the currently Levey – Trustee L. Wells
Second motion – Trustee E. Proctor Harris

Roll Call: Trustee G. Dudley: Trustee E. Loggins: Trustee E. Proctor-Harris: Trustee T. Harper:
Trustee M. Mahaffey: Trustee L. Wells: Trustee P. Harris

Newsletter:

Pictures and written columns are to be emailed to Assistant Director Annette

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Book Club:

The next meeting for the Book Club is December 21, 2017. The meeting will be held at the Multi-Propose Center in Phoenix IL at 6:30PM.

Meeting Adjourned:

7:35PM

Next Meeting January 27, 2018 and 10:00AM

Roll Call: Trustee G. Dudley: Trustee E. Loggins: Trustee E. Proctor-Harris: Trustee T. Harper:
Trustee M. Mahaffey: Trustee L. Wells: Trustee P. Harris