

## The Village of Phoenix Library District Monthly Meeting Minutes – 9/23/17

### **Meeting Call to Order: 9:05AM**

Roll Call: Dudley-Present: Loggins - Present: Proctor Harris - Present: P Harris – Present: L. Wells  
– Present: T. Harper - Present

Late – Trustee Mahaffey

### **Moment of Silence:**

Trustee Proctor – Harris

### **Reading of previous meeting minutes:**

Motion to Approve Previous Minutes – Trustee P. Harris

Second Motion to Approve Previous Minutes – Trustee E. Loggins

Roll Call: Trustee Dudley: Trustee Loggins: Trustee Proctor-Harris: Trustee P Harris: Trustee L. Wells: Trustee T. Harper: Trustee Mahaffey

– All Yes

***Minutes for Meeting Dated September 23, 2017 Approved with modifications.***

### **Correspondence:**

There was no correspondence to be discussed during this session.

### **Library Director's report: No Report:**

There were books ordered and the billed was submitted to The Friends of the Library for reimbursement.

### **Friends of the Library:**

There is a request for payment of DVDs; this request is under review.

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**Finance Report: Treasurer and Finance Secretary:**

<b>Balance: \$17,758.65 as of August 31, 2017</b>		
<b>Expenses:</b>	<b>Amount:</b>	<b>Comments</b>
AT&T	\$198.08	Current contract expired; however it was renegotiated to be reduced
<b>Total:</b>		

Motion to approve to pay current expenses by Trustee Loggins

Second motion to approve the proposed payment of bills – Trustee P. Harris will

***The motion to pay current expenses was approved by the Board of Trustees.***

**Outstanding billing:**

No outstanding bills at this time to be discussed with the Board of Trustees.

**Old Business:**

There was a request for the library to donate \$200 for the Village of Phoenix Fall Festival. The Board of Trustees agreed to the donation.

The Board of Trustees will reach out to two accountants to obtain quotes to handle the Village of Phoenix Library annual audits. Trustees Mahaffey and trustee Harris has been assigned to obtain the accountants quotes and they will report back to the Board of Trustees the results.

Motion to approve Old Business – Trustee Mahaffey

Second motioned to approve – Trustee P. Harris

Roll Call: Trustee Dudley: Trustee Loggins: Trustee Proctor-Harris: Trustee P Harris: Trustee L. Wells: Trustee T. Harper: Trustee Mahaffey

– All Yes

***The motion was approved.***

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### **New Business:**

The library is preparing for family reading night which will commence on November 12, 2017. Trustee Proctor Harris will update the Board of Trustees as we approach the event date.

### **Newsletter –**

The next newsletter will be published in the Fall of 2017

### **Book Club:**

The book club will be holding their next meeting on October 16, 2017. The meeting will be held at the Village of Phoenix Public Library.

### **Meeting adjourned: 9:56AM**

- **Next meeting: 10-28-17**

Roll Call: Trustee Dudley: Trustee Loggins: Trustee Proctor-Harris: Trustee P Harris: Trustee L. Wells: Trustee T. Harper: Trustee Mahaffey – Meeting adjourned.