

The Village of Phoenix Library District Monthly Meeting Minutes – 1/23/16

Meeting Call to Order: 10:10AM

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; M. Mahaffey; G. Dudley; L. Loggins; J. Buckner –

Absence: All were present

Moment of Silence:

Lead by Trustee Proctor-Harris

Reading of previous meeting minutes:

Motion to approve last meeting's minutes: Trustee Loggins – 2nd motioned – Trustee Mahaffey

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; M. Mahaffey; G. Dudley; L. Loggins; J. Buckner – Minutes approved.

Correspondence: Golden Ages want our assistance in serving. Feb 13th, 2016 at 1:00 PM

Library Director's report: Trustee Proctor-Harris will meet with the director to modify her report. Assistant director will need to produce a report also.

Friends of the Library: Jan meeting was canceled

Finance Report: Treasurer and Finance Secretary:

	Balance: \$	as of
Expenses:	Amount:	Comments
AT&T	75.18	
Swan	606.50	
Total:	681.68	

Motion to approve Finance report: Trustee Proctor-Harris – 2nd motioned – Trustee – L. Wells

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; M. Mahaffey; G. Dudley; Loggins; J. Buckner; L. Loggins – All approved

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Old Business: The per capita report is completed. It will be submitted by February 16, 2016.

Trustee Mahaffey submitted the proposal for the eight week computer class. The second contract for the additional class is still pending. The proposal for the eight week class was accepted by the Board of Trustees. The start dates will be posted and made available to the public in advance of the start date of the class.

The free tax preparation proposal was accepted by the Board of Trustees. The tax preparations will be available at the Library on Saturdays. The available time for the public will be posted for public viewing. This service will be throughout the tax season.

Motion to approve Old Business: Trustee Mahaffey: 2nd motioned – Trustee Harris

Roll Call – Harris-Proctor; L. Loggins; G. Dudley; M. Mahaffey; L. Wells; P. Harris; J. Buckner – All approved.

New Business: ISL News Letter: there are several web webinars that can be taken and useful. Employees and board members are encouraged to review and consider taking some of them.

Newsletter – Trustee Dudley is actively working on the newsletter. The first newsletter should be released in February 2016.

Meeting adjourned: 10:42

Final Roll Call – Trustees Proctor-Harris; L. Loggins; G. Dudley; M. Mahaffey; L. Wells; P. Harris; J. Buckner – All approved

- Next meeting 2/29/16