

The Village of Phoenix Library District Monthly Meeting Minutes – 06/23/18

Meeting Call to Order: 10:11AM

Roll Call: Trustee Dudley-Present: Trustee P. Harris – Present: L. Wells – Present: Trustee E. Loggins - Present: - Trustee E. Proctor-Harris - Present: - Trustee M. Mahaffey (Late)

Absent: Trustee T. Harper –

Moment of Silence:

Moment of silence was delivered by Trustee P. Harris

Reading of previous meeting minutes:

Motion to Approve Previous Minutes with modifications – Trustee E. Loggins

Second Motion to Approve Previous Minutes: Trustee L. Wells

Roll Call: Trustee Dudley: Trustee P. Harris: Trustee L. Wells: Trustee E. Loggins: Trustee E. Proctor-Harris: Trustee M. Mahaffey

– All Yes

Correspondence:

The library received a tax exempt ID from Menards.

The library received from the Secretary of State information to direct nonresidents to their nearest library facility. Trustee Proctor Harris will train the staff to review the website so that the information can be shared with patrons.

Library Director's report:

No Director's report presented this session.

Friends of the Library:

No meeting scheduled at this time. The Friends of the Library will update the Board of Trustees on the outcome of the fundraiser once the information is received.

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Finance Report: Treasurer and Finance Secretary:

Balance: \$ 11,429.46		as of 6-23-2018
Expenses:	Amount:	Comments
AT&T	\$93.06	June's bill
Computer Class	\$250.00	
Total:	\$343.06	

Motion to approve payment of bills – Trustee E. Loggins

Second Motion to approve payments: Trustee P. Harris

Roll Call: Trustee Dudley: Trustee P Harris: Trustee L. Wells: Trustee E. Loggins: Trustee E. Proctor-Harris: Trustee M. Mahaffey

– All Yes

Outstanding Bill:

There were no outstanding bills.

Old Business:

Safety Day will be discussed at our next board of trustee meeting. Safety Day is scheduled for September 22, 2018

The library requested from The Friends of the Library payment for DVDs. Trustee G. Dudley will manage this request.

New Business:

The library will be hosting a fundraiser drive on June 23, 2018. The library will be posting this information including information regarding the computer classes to their website, in addition to asking the Village of Phoenix to display the information on their site.

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The library will be requesting additional police patrols from the police department due to behavioral problems from some patrons.

Budget - The new budget will be published July 25, 2018; it will be posted in the library. The public hearing for the budget will be August 25, 2018.

Motion to approve payment of bills – Trustee L. Wells

Second Motion to approve payments: Trustee G. Dudley

Roll Call: Trustee Dudley: Trustee P Harris: Trustee L. Wells: Trustee E. Loggins: Trustee E. Proctor-Harris: Trustee M. Mahaffey

– All Yes

Newsletter:

The library will reach out to the Village of Phoenix to confirm if we can include the library's articles in their newsletter.

Book Club:

The next meeting is scheduled for September 18, 2018.

Meeting adjourned: 11:10AM

- Next meeting July 28, 2018

Motion to adjourn by Trustee E. Proctor-Harris

Motion Second by Trustee M. Mahaffey