

The Village of Phoenix Library District Monthly Meeting Notes – 2/27/16

Meeting Call to Order: 10:09AM

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; M. Mahaffey; G. Dudley; L. Loggins; J. Buckner –
All Present

Moment of Silence:

Lead by Trustee: Trustee Proctor-Harris

Reading of previous meeting minutes:

Motion to approve last meeting's minutes: Trustee Proctor-Harris – 2nd motioned – Trustee Dudley

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; M. Mahaffey; G. Dudley; I. Loggins; J. Buckner –
Minutes approved.

Correspondence: Mr. Gibson know an organization that can donate books. Accurate books – Trustee Proctor-Harris suggest children books. Trustee Proctor-Harris Will meet with Kaleena and Scott to discuss the details of the transactions

Library Director's report: No Report

Friends of the Library: No meeting due to the weather.

Finance Report: Treasurer and Finance Secretary:

Balance: \$ 29,696.53		as of : 1/31/16
Expenses:	Amount:	Comments
Supplies	\$42.26 & \$21.56	
Golden Ages Black History	\$ 100.00	
District 151 – Q' Pymt	\$4,100.68	
Stamps	\$284.20	
News Letter	\$574.33	
Total:	\$5,123.03	

Motion to approve Finance report: Trustee Loggins – 2nd motioned – Trustee Harris -

Roll Call – P. Harris; E. Proctor-Harris; L. Wells; M. Mahaffey; G. Dudley; Loggins; J. Buckner – All
Approved

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Old Business: Controller report completed on 2/25/16

New Business: The Board determined there is a need to hire an accountant to handle the Library's accounting records. The process to fill the position will immediately begin. We anticipate the position will be filled by 3Q'16.

National Library week is April 10, 2016

Newsletter – The first Newsletter was successfully completed by Annette Bates, Trustee G. Dudley and Trustee E. Proctor-Harris. It was distributed and positively reviewed by the community. **The next edition will be the Summer/Fall edition.**

Meeting adjourned: 11:14AM

Final Roll Call – Trustees Proctor-Harris; L. Loggins; G. Dudley; M. Mahaffey; L. Wells; P. Harris; –
All approved

- Next meeting 3/26/16