

The Village of Phoenix Library District Monthly Meeting Minutes 6/25/16

Meeting Call to Order: 9:08 AM

Roll Call: Dudley-Present: Buckner – Present: Loggins: Proctor Harris: P Harris – Present:

Absentees Wells: Mchaffey

Moment of Silence:

Trustee Proctor – Harris

Reading of Previous Meeting Minutes: April 23, 2016

Motion to Approve Previous Minutes – Trustee Proctor Harris

Second Motion to Approve Previous Minutes – Trustee Dudley

Roll Call: Dudley: Buckner and: Loggins: Proctor Harris: P Harris :

Minutes for Meeting Dated April 23, 2016 Approved.

May 2016 Meeting was canceled due to not having a quorum:

Correspondence:

Non— Residence Requests for a Library Card. A determination needs to be made to determine the appropriate fee to be charged for non-residents who want to obtain a library card from the village of Phoenix library district. It was determined that the fee shall be \$200.

Motion to approve the proposed Library Card fee charge – Trustee Proctor Harris

Second motioned to approve the proposed fee charge – Trustee Loggins

Roll Call: Dudley: Buckner : Loggins: Proctor Harris: P Harris

The Nonresident Library Card fee charge was approved.

Director's Report:

The Director's Report was reviewed by the Board of Trustees. The report was reviewed and there were no questions by the Trustees.

Friends of the Library:

Research, reference books and DVDs purchased by the Library in the amount of \$4636.04 was refunded back to the Library by "The Friends of The Library" on June 15, 2016. The check was given to the Library. "The Friends of The Library" also approve the purchase of chairs that were requested.

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Finance Report: Treasurer and Finance Secretary:

	Balance: \$ 41,655.46	As of: April 30,2016
	Balance: \$ 40,761.20	As of : May 31, 2016
Expenses:	Amount:	Comments
Amazon		
Technology Contractor	\$250.00	
AT&T	225.21	
Total:	\$475.21	

Motion made to approve to pay outstanding expenses by Trustee Proctor-Harris

Second motion to approve the proposed fee charge – Trustee Loggins

Roll Call: Dudley: Buckner: Loggins: Proctor Harris: P Harris

The motion to pay outstanding expenses was approved.

Outstanding billing:

No outstanding bills at this time to be discussed with the Board of Trustees.

Old Business:

The staff of The Village of Phoenix Library is requesting a pay increase. They are asking that the Board of Trustees consider their request once again since this request was previously asked approximately a year ago.

A motion was made by Trustee Proctor-Harris to increase the hourly pay of tenure employees who has been employed by the library 12 months or more to \$9.15 an hour was submitted to the Board of Trustees.

A Second motion to approve the pay increase -Trustee Dudley

Roll Call: Dudley: Buckner: Loggins: Proctor Harris: P Harris

The motion to increase the tenure staff hourly pay was approved by the Board of Trustees.

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New Business:

The Book Club meeting will be September 12, 2016 at 6:30 PM

A new craft class will be offered starting July through September 2016. The contractor will be submitting their proposal to the Board of Trustees for approval of the agenda.

The Board of Trustees agreed to purchase Polo Shirts for the annual Phoenix Fest for the Trustees, The Friends of The Library, and for The Village of Phoenix Library Staff.

Motion to approve New Business-Trustee Proctor-Harris

Second motioned to approve New Business-Trustee – Harris

The motion to approve New Business was approved by the Board of Trustees

Newsletter –

The Newsletter will be delivered by the end of the end of August.

Citizen's Participation:

Gwendolyn D Sanders

623 3 153Rd

Phoenix, IL 60426

708.362.1278

Concern: She observed two children around the ages of 2 to 5 years old standing around the library door unattended. She wanted to know if the library had policies in place to handle such incidents. The Board of Trustees assured her that there are policies in place and that we would make sure the staff understood those policies and enforce them should there be another occurrence such as the one she observed.

Meet adjourned: 10:26 AM

- Next meeting : July 23, 2016